

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: August 19, 2024

The Brown Township Board of Trustees convened in regular session on Monday, August 19, 2024 from 7:00 p.m. to 9:11 p.m. in the second-floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre, Present
Mr. Gary Dever, Present
Mr. Joseph Martin, Present
Ms. Becky Kent, Present

Donna Palmer, Brown Township Office Assistant, was also present for the meeting.

Approval of Minutes

Trustee Dever made a motion to approve the minutes of the July 15, 2024 Regular Meeting. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the August 2024 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of July 2024. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Melissa Brinkerhoff Report

Melissa gave an update on the Davis Road referendum. The Board of Elections elected not to certify the referendum to the ballot at their August 5 meeting after a request was filed by the legal representation of the developers.

The Big Darby Accord Advisory Panel will not meet in August.

Stormwater Management Program

Representatives from Franklin County Soil and Water gave a presentation on the Franklin County stormwater management program.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. For 7/16/2024-8/19/2024 there were 14 reports taken and 7 arrests/citations.

Norwich Fire Department Report

Norwich Fire Chief Dave Baird was present for the meeting.

During July 2024, Norwich Township answered 576 calls for service with 153 Fire runs and 423 EMS runs.

Of those 572 calls, there were (20) EMS runs and (3) Fire runs in the unincorporated areas of Brown Township. There were also (4) EMS runs and (2) Fire run in the incorporated area of the Township.

The bay floors repair is complete and the gear room has been repainted. Open house preparation is progressing nicely.

Chief Baird reported that an all-da safety training exercise with Hilliard City School District staff went really well. Norwich Fire Department hired 3 new firefighters and still needs to hire 18 more.

Audience Participation

A resident at 1849 Jones Road shared his frustration about a business operating out of 1803 Jones Road next to him. He reported that the company employees 8-10 people who do roofing, gutters and siding and is not agricultural. He provided Franklin County with photos, video, and documentation but they have not taken any action. He stated that his next step would be to talk to his attorney about his options.

A Morris Road resident requested to be part of the Brown Township comprehensive plan steering committee. Donna Palmer offered to help him sign up after the meeting.

Chuck Buck (Norwich Township trustee) and Les Carrier (Hilliard City councilperson) were both in attendance and sympathized with Brown Township regarding the Davis Road Referendum ruling.

Newsletter

A postcard was discussed to be sent early September regarding the upcoming open house. Regular newsletter deadline will be September 15. Articles include: open house, board of health, soil and water, Davis Road petition update, and open burning.

Roads

A Morris Road resident recently submitted 3 service requests to the Franklin County Engineer's Office for Morris Road. Trustee Dever made a motion to send a letter to the resident and FCEO emphasizing that he does not represent the Brown Township Trustees. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Trustee Martin will also work with the Franklin County Engineer's Office to investigate whether any of the 3 service requests would be beneficial

New Business

The trustees reviewed a quote for \$2,200 from Columbus Sign Co. to create a Brown Township sign for Station 82 pointing upstairs to the administrative offices and board room. Trustee Martin asked to postpone a decision and request more information on materials and what exactly would be included for \$2,200.

Master Blaster submitted a quote for \$650 to clean the metal roofs on Station 82. Trustee Dever made a motion to accept the quote. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The trustees reviewed quotes from Silco and Citywide Solutions for fire & security systems. The two quotes were discussed. Trustee Martin made a motion to accept the quote from Silco contingent on assurance that the number of cameras could be expanded in the future if necessary. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Accurate Mechanical submitted a quote for \$3,700 to install a RAWAL controller to mitigate humidity. Trustee Martin asked Trustee Sayre to check whether this will make the mini-split system that was installed last fall redundant and if so could they be removed for a refund. Trustee Martin made a motion to accept the quote for \$3,700 from Accurate Mechanical. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The trustees reviewed a quote from Capital City Glass for \$1,660.75 to replace the plexiglass on the sign by the road in front of Station 82 and a quote for \$1,600 to replace the stone on the same sign. Trustee Martin made a motion to accept both quotes. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The annual contract with Active Wastewater for \$250 was set to renew. Trustee Martin made a motion to continue the contract. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS.

The trustees discussed getting a cell phone for Donna Palmer to conduct township business when she is not in the office so she doesn't have to give out her own phone number. Fiscal Officer Kent will check with Spectrum on options.

Trustee Dever informed the board there have been issues with the mowing tractor and the repairs may be expensive.

Adjournment

With no further business, Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion. Motion passed two AYES, no NAYS. Motion carried. Meeting adjourned at 9:11 p.m.


Pamela Sayre, Trustee Chair


Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the ORC.