

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: October 21, 2024

The Brown Township Board of Trustees convened in regular session on Monday, October 21, 2024 from 7:00 p.m. to 8:21 p.m. in the second-floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre, Present
Mr. Gary Dever, Present
Mr. Joseph Martin, Present
Ms. Becky Kent, Present

Donna Palmer, Brown Township Office Assistant, was also present for the meeting.

Approval of Minutes

Trustee Dever made a motion to approve the minutes of the September 16, 2024 Regular Meeting and the Special Meeting minutes from 9/18/2024, 9/25/2024, and 10/4/2024. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the October 2024 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of September 2024. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. For 9/16/2024-10/21/2024 there were 15 reports taken and 15 arrests/citations.

Deputy Haren reported on two thefts from vehicles on Morris Road as well as a fight that was called in at a residence on Amity Road that resulted in an OVI.

Norwich Fire Department Report

Norwich Fire Chief Dave Baird was present for the meeting.

During September 2024, Norwich Township answered 577 calls for service with 169 Fire runs and 408 EMS runs.

Of those 577 calls, there were (15) EMS runs and (6) Fire runs in the unincorporated areas of Brown Township. There were also (1) EMS runs and (4) Fire run in the incorporated area of the Township.

Chief Baird reported that the October open house was well attended.

Norwich Township Fire Department is in the process of hiring 19 open spots. Interviewing will begin next week.

Melissa Brinkerhoff Report

Melissa shared that the Big Darby Accord Advisory Panel did not review any cases in October. She also invited interested parties to an upcoming Big Darby Accord jurisdictions workshop.

Audience Participation

A Patterson Road resident asked why there aren't speed limit signs on Walker Road. Trustee Martin responded that the speed limit on unmarked county roads is 55 mph by default. He was also curious about an update on the possible shared path connecting Prairie Oaks to Hilliard. Trustee Sayre said it will be discussed as the Brown Township comprehensive plan is updated.

Multiple other residents from Patterson Road and Roberts Road were in attendance. They did not have any comment.

Newsletter

The Winter newsletter deadline will be December 15. Fiscal Officer Kent and Fire Chief Baird may write a joint article about the recent propane explosion and fire at Fiscal Officer Kent's house.

Roads

Trustee Martin is working on putting a list of 2025 Township road repairs together. Franklin County wants the list by November 1.

Old Business

Trustee Sayre asked to revisit having the Township Hall floor replaced with vinyl. Trustee Dever thinks the room will be too loud. The issue was discussed and it was decided to leave the floor as is.

Fiscal Officer Kent shared that there have been several hiccups getting the township office phone switched over to VOIP with Spectrum. She stated that she would prefer to cancel the order and get Donna a cell phone with a cellular plan. Trustee Martin will get pricing and bring it to the November meeting.

Cole Gillfillan with Earthcraft Companies, LLC presented an estimate to create a nature preserve and walking path at Station 82 for \$48,134.40. Trustee Dever made a motion to accept the proposal. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Trustee Sayre shared that Kristin, the principle consultant from CT Consultants working on Brown Township's comprehensive plan has been dismissed. Darryl, who has also been working with the township, has taken her place. Sarah will take Darryl's place.

Trustee Martin reported that he is still working on a plan for street lights on Widener Road.

New Business


The 2025 Aqua Doc contract to maintain the pond at Station 82 will cost \$1,200. The trustees discussed and decided to continue contracting with Aqua Doc.

Donna Palmer shared a resident resource guide from another township that she thought would be helpful to residents. She will work on tailoring the guide for Brown Township and then it will be published in the newsletter as an insert.

A Morris Road resident had made several suggestions about improving drainage on Morris Road. The possible need for a drainage committee was discussed. It was decided to wait and see what happens with the Mando ditch petition. Trustee Martin will reach out to Franklin County to see where the petition is in the process.

Adjournment

With no further business, Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried. Meeting adjourned at 8:21 p.m.


Pamela Sayre, Trustee Chair
Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the ORC.