

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: December 16, 2024

The Brown Township Board of Trustees convened in regular session on Monday, December 16, 2024 from 7:00 p.m. to 8:05 p.m. in the second-floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre, Present
Mr. Gary Dever, Present
Mr. Joseph Martin, Present
Ms. Becky Kent, Present

Donna Palmer, Brown Township Office Assistant, was also present for the meeting.

Approval of Minutes

Trustee Dever made a motion to approve the minutes of the November 18, 2024 Regular Meeting and November 23, 2024 Special Meeting. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the December 2024 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of November 2024. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. For 11/18/2024-12/16/2024 there were 3 reports taken and 2 arrests/citations. Deputy Haren gave an update on the noise issue on Davis Road and also reported that the illegal dumping case on Widener Road has resulted in a conviction. The Sheriff's department is monitoring the recycling bin at Station 82 for illegal dumping because there have been issues with people leaving trash around the bins.

Norwich Fire Department Report

Norwich Fire Chief Dave Baird was present for the meeting.

During November 2024, Norwich Township answered 597 calls for service with 133 Fire runs and 464 EMS runs.

Of those 597 calls, there were (19) EMS runs and (4) Fire runs in the unincorporated areas of Brown Township. There were also (6) EMS runs and (2) Fire run in the incorporated area of the Township.

Melissa Brinkerhoff Report

Melissa shared an update for the Big Darby Accord Advisory Panel.

Steering Committee Update

Trustee Sayre shared that ODNR and The Nature Conservancy gave a presentation at the last Steering Committee meeting. The next meeting will be January 14.

Scheduled Agenda Items

Donna Palmer prepared the Brown Township Trustee 2025 regular meeting schedule. Donna also suggested a sign-in sheet for public meetings starting in 2025 to make minutes and follow up easier. The trustees agreed with Donna's suggestion.

Audience Participation

A resident from Sparrow Ct. attended the meeting to get an update about a possible Brown Township noise resolution. Trustee Sayre stated that Brown Township's legal counsel is currently reviewing the noise ordinance from Prairie Township.

The trustees performed their annual salary and wages review. Trustee Martin made a motion to increase Tracy Hatmaker's rate to \$50 per hour (an increase of \$5 per hour). Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The trustees performed their annual officer benefits policy review. It was decided to keep the benefits policy as is.

The trustees performed their annual vendor review. It was decided to ask Scherzinger to add the township hall to their monthly pest control program at Station 82.

Newsletter

Winter newsletter articles: Beth Clark interview of Fiscal Officer Kent about the recent propane explosion and fire at her house, "Working Fire" by Fire Chief Baird, SWACO recycling, and public safety summary.

Roads

Trustee Martin will ride the township roads with Franklin County Engineers in January to review any maintenance that is necessary.

Old Business

Trustee Martin received a quote from AEP to install 17 poles on Widener Road to accommodate street lights. He will follow up and ask whether they can access electricity from across the street instead to reduce the number of polls needed.

Trustee Martin reported that Movement Church installed lenses on their sign and it no longer shines into cars driving by on Morris Road.

New Business

Trustee Dever made a motion to accept Resolution 7-2024 to adopt the 2025 temporary appropriations in the amount of \$715,921. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Trustee Martin made a motion to accept Resolution 8-2024 to employ Brian M. Zets, Esq. and the law firm of Isaac Wiles & Burkholder, LLC as the Township's legal counsel. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Trustee Sayre gave an update of the recent creation of the Big Darby Accord Review Team (BDART). Trustee Martin made a motion to appoint Tracy Hatmaker as Brown Township's representative to BDART. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Trustee Dever made a motion to accept a quote by R&T Yoder Electric, Inc. for \$4,050 to install lighting in the Township Hall garage. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

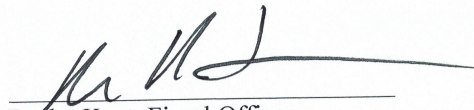
Donna Palmer asked whether the lighting in the furnace room of the Township Hall could be improved. Trustee Martin will take a look.

Donna Palmer asked about ordering more black chairs and a rack to hold them. The trustees also discussed donating the metal chairs and rack and purchasing more of the black Lifetime chairs to they all match. Fiscal Officer Kent will bring a quote to the January meeting.

Adjournment

With no further business, Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried. Meeting adjourned at 8:05 p.m.


Pamela Sayre, Trustee Chair


Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the ORC.